Repair and Service

Date

Business details

169908

Customer name

Address

Tel

Email

Product type

Keep old parts? ☐

Make	Model	Colour	Size

Work required	Date received	Estimated cost
		Part payment
		Estimated work completion date
		Customer signature / No further work unless advised ☐

Every effort will be made to complete the work by the date specified above but we cannot be held responsible for delays due to circumstances beyond our control such as a lack of availability of required parts or staff illness. In this case we will complete the work as soon as reasonably possible. All prices listed include VAT unless otherwise stated. Bicycles, parts and/or other goods overdue for collection days after the arranged collection date may be disposed of to cover the costs of storage and repair but you will be given reasonable notice in advance of any sale and any surplus will be returned to you.
I agree to the above work being carried out. I accept the terms set out on this form, which I have read and understood.

Retailer reorder code: 01

Work completed	Date	Qty	Description	£
Further work recommended				

the cycling experts

Independent cycle retailers are the cycling experts, offering service, choice, passion and a wealth of knowledge to help you make the most of your time in the saddle.

Parts total	
Labour total	
Storage charges	
Part payment	-
Balance payable	

SAMPLE